#### POLICY AND RESOURCES CABINET BOARD

#### **REPORT OF THE HEAD OF FINANCIAL SERVICES – DAVE REES**

#### 27<sup>TH</sup> NOVEMBER 2014

#### SECTION A – MATTERS FOR DECISION

#### WARDS AFFECTED: ALL

#### NEATH PORT TALBOT WELSH CHURCH ACTS FUND – DRAFT FINANCIAL STATEMENTS 2013/14

#### **1. Purpose of Report**

1.1 This report is to inform Members of the 2013/14 Welsh Church Acts Fund financial performance.

#### 2. Neath Port Talbot Welsh Church Acts Fund – Draft Financial Statements 2013/14

- 2.1 Neath Port Talbot CBC are trustees of the Neath Port Talbot Church Acts Funds and are as such responsible for its legal and financial administration, together with the preparation of the financial statements.
- 2.2 The Draft Neath Port Talbot Welsh Church Acts Fund Annual Report and Financial Statements 2013/14 are attached for review by the Policy & Resources Cabinet Board.
- 2.3 The statements show a deficit of  $\pounds 4,994$  for 2013/14, fees payable to Neath Port Talbot CBC for legal and financial services amount to  $\pounds 2,520$ .
- 2.4 Members should note during 2013/14 a deposit of £3,650 was received for the sale of a proportion of the land at Michaelston Super Ely with St Brides. The sale was not finalised until May 2014 and hence the 2014/15 assets and accounts will be updated for this.

#### 3. **Future Policy**

3.1 As at March 2014 outstanding grant commitments totalled £39,300 however, £37,300 of these grants relate to grants approved pre March 2010.

Consequently no new applications have been accepted until the backlog of grants is cleared. It is proposed to write to the current grant recipients to inform them that unless they advise that they will claim the grant by 31<sup>st</sup> March 2015 then they will have to reapply for the funds.

#### 4. Appendix

Appendix 1 - Statement of Accounts 2013-14

#### 5. **Recommendations**

- 5.1 Members are requested to:
  - Review the Accounts and recommend their submission to Wales Audit Office for Independent Examination.
  - Continue to suspend the approval of new applications until further notice, whilst we write to the approved grant recipients.

#### 6. Reason for Proposed Decision

- (a) To comply with the Charity Commission's requirements.
- (b) To ensure that the fund remains solvent.

#### **List of Background Papers**

WCAF 2013/14 Financial Statements

#### **Officer Contact**

For further information on this report item, please contact:

Mr Hywel Jenkins – Director of Finance & Corporate Services Tel No: 01639 763251 E-mail: h.jenkins@npt.gov.uk

Mrs Diane Mulligan– Group Accountant (Technical Services) Tel No: 01639 763612 E-mail: d.mulligan@npt.gov.uk

#### **COMPLIANCE STATEMENT**

#### NEATH PORT TALBOT WELSH CHURCH ACTS FUND – DRAFT FINANCIAL STATEMENTS 2013/14

#### (a) Implementation of Decision

The decision is proposed for implementation after the three day call in period.

#### (b) Sustainability Appraisal

Community Plan Impacts		
Economic Prosperity	-	Neutral
Education & Lifelong Learning	-	Positive
Better Health & Well Being	-	Positive
Environment & Transport	-	Neutral
Crime & Disorder	-	Neutral
Other Impacts		
Other Impacts Welsh Language	_	Neutral
1	-	Neutral Positive
Welsh Language	- - -	1 10 07 01 001
Welsh Language Sustainable Development	- - -	Positive

#### (c) Consultation

There has been no requirement under the Constitution for external consultation on this item.

#### NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

#### WELSH CHURCH ACT TRUST FUND

#### **SCHEME 1999**

## **DRAFT**

# ANNUAL REPORT AND FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 MARCH 2014

**REGISTERED CHARITY NUMBER: 1076440** 

#### Neath Port Talbot Welsh Church Acts Fund

#### Annual Report For The Year Ended 31st March 2014

The Neath Port Talbot County Borough Council (Welsh Church Act Trust Fund) Scheme 1999, is a Registered Charity number 1076440.

The registered address is:	Neath Port Talbot County Borough Council Finance & Corporate Services Directorate
	Civic Centre
	Port Talbot
	SA13 1PJ

The Welsh Church Acts Fund was established by a trust deed in 1914. It originally covered the old Glamorgan County Council area. The original fund was apportioned in 1974, following Local Government Reorganisation to 3 new Glamorgan Counties, South, Mid and West. Following further reorganisation in 1996, the Fund of the former West Glamorgan County Council was apportioned on a population basis between Neath Port Talbot County Borough Council and the City and County of Swansea.

This report relates to the portion of the Fund now managed by Neath Port Talbot County Borough Council.

#### **Trustees:**

Neath Port Talbot County Borough Council, who have delegated responsibility to the Finance Panel, and its successors the Strategic Resources Board, Policy and Resources Cabinet Committee and Policy and Resources Cabinet Board.

The following advisors have assisted the Trustees in the year:

Honorary Treasurer:	Mr. H.J. Jenkins Director of Finance & Corporate Services Neath Port Talbot County Borough Council Civic Centre Port Talbot SA13 1PJ
Independent Examiner:	Mr Richard Harries On behalf of the Auditor General for Wales 24 Cathedral Road Cardiff CF11 9LJ

Bankers:	Santander Commercial Bank Bridle Road Bootle Merseyside L30 4GB
Fund Manager:	Fieldings Investment Management Limited 6 Kinghorn Street London EC1A 7HW

#### **Restriction on Application of Income**

The object of the fund shall be to receive grant applications from charities and voluntary bodies which are based in, or active in, or provide significant benefits to some or all of the residents of the Neath Port Talbot County Borough area, and in accordance with the 'Guidelines for Grant Applications'.

A copy of these Guidelines are attached at pages 5 and 6.

#### **Power of Investment**

The Trustees may out of the Fund acquire any land which is required for the purposes of the scheme, and invest income in any investment from time to time sanctioned by law for the investment of trust funds or in authorised security created by the local authority.

The Chief Executive shall act as the Clerk to the Trustees and the Director of Finance and Corporate Services shall act as Treasurer of the Fund.

#### Aims of the Fund

The aim of the Trustees is to make grant payments for charitable purposes in accordance with Schedule 1 Paragraph 19 of the governing document.

A copy of this Schedule is attached at pages 6-9.

#### **Review of Financial Activities 2013/14**

#### Income

Income for  $2013/14 \pm 5,925$  (6,995 in 2013/14) and comprised of short term investments and estate rentals.

There was a return on cash investments of  $\pounds 5,248$  in 2013/14 (6,312 in 2012/13).

Estate rental income totalled  $\pounds677$  in 2013/14 ( $\pounds683$  in 2012/13).

#### Expenditure

Expenditure in the year exceeded income by £4,994 (£16,099 deficit in 2012/13) with a corresponding reduction in the income accumulation fund balance. At  $31^{st}$  March 2014 this fund balance stood at £68,550.

The Charity made grant payments of £6,000 during 2013/14 a decrease of £11,008 on the previous year. A full analysis of grants paid is attached at page 19 of the Financial Statements.

In order to protect the future sustainability of the fund new applications for grants have been suspended since 2011/12.

Tangible Fixed Assets.

There was a sale of land belonging to the Welsh Church Fund Act in 2013/14. The sale produced a capital receipt of £14,225 realising a net profit on the sale of £625.

No revaluation of fixed assets was undertaken during 2013-14 the last revaluation was undertaken on 31<sup>st</sup> March 2013.

Fixed Asset Investments.

There are no fixed asset investments as at 31<sup>st</sup> March 2014.

Short Term Investments.

The total amount of short term cash investments with Neath Port Talbot CBC at the yearend was  $\pounds 503,272$ , an increase of  $\pounds 14,070$  from the previous year.

Signed for and on behalf of the Trustees.

(Honorary Treasurer)

\_\_\_\_\_(Date)

#### Welsh Church Acts Fund

#### **Guidelines for Grant Applications**

- a) Each application will be considered on its merits.
- b) Grants will only be awarded to charities and voluntary bodies which are based in, or active in, or provide significant benefits to some or all of the residents of the Neath Port Talbot County Borough area.
- c) Grants will only be awarded to individuals in exceptional circumstances.
- d) Grants will not normally exceed £2,000 and in exceptional circumstances £10,000 per applicant and successful applicants will not normally be reconsidered for a further grant within 3 years of the date of approval of the last grant.
- e) Grants will have a time limit for the take up of said grant of two years from the date of approval.
- f) Grants will not normally be awarded where the service could be dealt with out of the annual budget of the Council's service Committees activities or by other public bodies.
- g) Grants will not normally be awarded where they would commit the fund to regular annual payments nor will recurring annual expenses be supported.
- h) Grants will only be made out of the income of the fund, preserving the Fund's capital assets.
- i) Priority will be given to applications which are of significant benefit to the Neath Port Talbot County Borough area.
- j) Grant aid will not normally cover the full cost of a project/proposal and normally will be approved at 60% of actual costs incurred up to the maximum as outlined in condition (d) above.
- k) Organisations assessed as being able to meet the cost (e.g. by size or nature) are unlikely to receive any grant aid.
- 1) Grants towards work of a structural nature will only be considered where:
  - ➤ there is evidence that a professional assessment has been made of the works;
  - the applicant organisation can demonstrate that there is no other impediment to work proceeding at an early date (e.g. planning permission).
- m) In the case of Churches and Chapels grants will only be approved for the repair of the fabric of buildings which are more than 50 years old and of the highest architectural and historic interest. Church halls, however, where available and used significantly by the public for non-religious purposes will not be subject to these criteria.
- n) No retrospective applications are considered.
- o) The Panel will take into account the Church membership and the normal size of the congregation
- p) In the case of students undertaking further Education courses, contributions towards the costs of individual instruments or pieces of equipment etc. will be made on the following basis:-

50% of all costs over a threshold of  $\pounds 2000$  up to a maximum grant of  $\pounds 1500$ .

#### SCHEDULE 1 Paragraph 19

#### The Charitable purposes for which the Fund may be applied

#### The Advancement of Education

#### Educational

- 1. The provision of benefits which are not readily available from other sources for persons of any age in one or more of the following ways:-
  - (i) the award of scholarships, bursaries, loans or maintenance allowances to enable or to assist study at any school, university or other place of learning, approved by the Council, which may if the Council think fit include allowances to dependents.
  - (ii) the provision of financial assistance, outfits, clothing tools, instruments, other equipment, or books or loans to enable pupils or students on leaving school, university or any other educational establishment to prepare for, or to assist their entry into a profession, trade or calling.
  - (iii) the award of scholarships or maintenance allowances or loans to enable beneficiaries to travel abroad to pursue their education.
  - (iv) the provision, or assistance towards the provision of facilities of any kind not normally provided by a local education authority, or a grant maintained school, for recreation, social and physical training at a school, university or other educational establishment.
  - (v) the provision of financial assistance to enable pupils and students to study music or other arts.
  - (vi) the provision of financial assistance to enable beneficiaries to undertake apprenticeships.

#### Libraries, Museums, Art Galleries etc.

- 2. The advancement of knowledge and appreciation of the arts and literature of Wales and, in particular, in furtherance of those purposes but without prejudice to the generality thereof
  - the establishment, maintenance, replenishment or aiding of charitable institutions, libraries, museums, art galleries; or art, scientific or industrial exhibitions (including exhibitions relating to industrial archaeology); whether national or local, for the principal use and benefit of the Welsh people;
  - (ii) the assistance of charitable societies for study and research in subjects connected with Welsh history, topography, literature and life;
  - (iii) the provision of lectures, exhibitions and equipment;
  - (iv) the acquisition, preservation and publication of records and documents;

(v) the provision of suitable premises (by erection, purchase, lease or hiring for occasional use) for any of the purposes authorised by this paragraph.

#### The Relief of Poverty Relief in Need

3. The relief either generally or individually of persons who are in conditions of need, hardship or distress by the making of grants of money or the provision of, or payment for, items, services or facilities calculated to reduce the need, hardship or distress of such persons.

#### The Advancement of Religion Places of Worship and Burial Grounds

4. The contribution towards the restoration and maintenance of any place of public worship or any burial ground.

#### **Other Purposes Beneficial to the Community**

Relief in Sickness

5. The relief in cases of need of persons who are sick, convalescent, disabled, handicapped or infirm by the provision of, or payment for, items, services or facilities which are calculated to alleviate the suffering or assist the recovery of such persons, but which are not readily available to them from other sources.

#### **Elderly Persons**

6. The provision, or assisting in the provision of accommodation for elderly persons who by reason of the infirmities and disabilities of age have need of such reception, care and attention. The provision of funds to organisations promoting the welfare of elderly persons.

#### Social and Recreational

7.(1) The provision of, or assisting in the provision of, facilities for recreation or other leisure time occupation being facilities which are available to the members of the public at large and which are provided in the interests of social welfare with a view to improving the conditions of life of the persons for whom they are intended and, in particular, in furtherance of those purposes but without prejudice to the generality thereof, the provision of, or assisting in the provision of, playing fields, other sporting facilities, parks, open spaces and centres or halls for meetings, lectures or classes.

(2) Sub-paragraph (1) is intended, in particular, to be concerned with the provision of, or assisting in the provision of, facilities etc. to persons in need by reason of their youth, old age, infirmity or disablement, poverty or social and economic circumstances.

#### Aesthetic, Architectural, Historical and Scientific Matters

- 8. The advancement of the education and public benefit of the Welsh people by promoting their interest in aesthetic, architectural, historical or scientific matters relating to Wales and in particular in furtherance of those matters but without prejudice to the generality thereof -
  - (a) the acquisition and preservation of -
    - (i) land of special interest in relation to science and nature history;
    - (ii) land, buildings or objects of beauty or of historic or architectural interest.
  - (b) the acquisition, preservation and publication of records and documents of historic interest.

#### Medical and Social Research, Treatment, Etc.

- 9. The preservation and protection of the physical and mental health of society and, in particular, in furtherance of those purposes but without prejudice to the generality thereof -
  - (a) the advancement of education in the theory and practice of medicine;
  - (b) the promotion of medical and social research and schemes for the prevention and treatment of disease and publishing the results of such research;
  - (c) the provision of nursery and convalescent homes and hostels.

#### **Probation Etc.**

- 10. Making grants in cases of need for the assistance of -
  - (a) persons placed on probation, or children and young persons from community homes or any other institution of a substantially similar nature established under statutory authority;
  - (b) the families of any such persons, children or young persons; or
  - (c) discharged prisoners.

#### People who are Blind or Visually Impaired

11. Provision for the welfare of persons who are blind or visually impaired, including the provision of charitable homes and holiday homes.

#### **Emergencies or Disasters**

12. The contribution towards the alleviation of the effects of emergencies or disasters involving destruction of or danger to life, and property and directly assisting persons in need as a result of such emergencies and disasters.

#### **Other Charitable Organisations**

Contributions towards charitable organisations, the purposes of which are consistent with the provisions of this Schedule or the Welsh Church Acts 1914 to 1945

## <u>Report of the independent examiner to the Trustee of Neath Port Talbot</u> <u>Welsh Church Acts Fund</u>

To be inserted once independent examination completed

## <u>Report of the independent examiner to the Trustee of Neath Port Talbot</u> <u>Welsh Church Acts Fund</u>

To be inserted once independent examination completed

### NEATH PORT TALBOT WELSH CHURCH ACTS TRUST FUND

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED $31^{\rm ST}$ MARCH 2014

NoteUnrestrictedRestrictedFundsTotal Funds s 103-14Total Funds 31-03-13INCOMING RESOURCES: $\pounds$ $\pounds$ $\pounds$ $\pounds$ $\pounds$ Investment income: Long Term Investments2Short Term Investments3 $(5,248)$ $(5,248)$ Other incoming resources: Sale of Land3 $(5,248)$ $(5,248)$ Other incoming Resources: Sale of LandShort Term Investments3 $(5,248)$ $(677)$ Other incoming Resources $(5,925)$ $(5,925)$ (6,995)RESOURCES EXPENDED:(5,925) $(5,925)$ (6,995)RESOURCES EXPENDED:Charitable Activities: Grants5 $6,000$ Grants5 $6,000$ Accountancy, Legal & independent Examiners FeesOther Expenses.71110,91923,094NET INCOMING (fOUTGOING) RESOURCES Gain on sales of fixed assets $(625)$ $(625)$ $(10,106)$ Unrealised gains (losses) on investment assetsOTHER RECOGNISED Gainon sales of fixed assetsOther ExpendedOther Expended <t< th=""><th></th><th>31</th><th>MARC</th><th>H 2014</th><th></th><th></th><th></th></t<>		31	MARC	H 2014			
INCOMING RESOURCES:       Investment income:       Investment income:       Investment income:         Long Term Investments       3 $(5,248)$ -       -		Note			ment		
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Long Term Investments2Short Term Investments3 $(5,248)$ $(5,248)$ $(6,312)$ Other incoming resources: Sale of Land $(5,248)$ $(6,312)$ Sale of Land $(6,312)$ Estate Rentals4 $(677)$ - $(677)$ $(683)$ Total Incoming Resources $(5,925)$ $(5,925)$ $(6,995)$ RESOURCES EXPENDED:(5,925) $(6,000)$ $17,008$ Governance Costs: Orher Expenses.6Accountancy, Legal & independent Examiners Fees Other Expenses. $711$ - $711$ $1,682$ Total Resources Expended10,919 $4,904$ $4,009$ NET INCOMING ((OUTGOING) RESOURCES BEFORE TRANSFERS Transfers between fundsMET INCOMING (fourtalised gains (losses) on investment assets $(625)$ $(625)$ $(10,106)$ Unrealised gains (losses) on investment assetsNET MOVEMENT IN FUNDS Total Funds brought Forward $4,369$ - $4,369$ $(28,154)$	INCOMING RESOURCES:						
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Sale of LandEstate Rentals4 $(677)$ $(677)$ $(683)$ Total Incoming Resources $(5,925)$ $(677)$ $(683)$ <b>RESOURCES EXPENDED:</b> (5,925) $(5,925)$ $(6,995)$ <b>RESOURCES EXPENDED:</b> Charitable Activities: Grants5 $6,000$ $6,000$ $17,008$ <b>Governance Costs:</b> 6Accountancy, Legal & independent Examiners Fees $711$ $4,208$ $4,404$ Other Expenses. $711$ $711$ $1,682$ <b>Total Resources Expended10,91910,91923,094NET INCOMING</b> (/OUTGOING) RESOURCES BEFORE TRANSFERS Transfers between fundsTransfers between funds4,994 $16,099$ OTHER RECOGNISED Gain on sales of fixed assets $(625)$ $(625)$ $(10,106)$ Unrealised gains/ (losses) on investment assetsOTHER MOVEMENT IN FUNDS Total Funds brought Forward $4,369$ $4,369$ $(28,154)$	Short Term Investments	3	(5,248)	-	-	(5,248)	(6,312)
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Charitable Activities: Grants5 $6,000$ $6,000$ $17,008$ Governance Costs: Professional Fees6 $6,000$ $17,008$ Governance Costs: Accountancy, Legal & independent Examiners Fees6 $   -$	<b>Total Incoming Resources</b>	-	(5,925)	-	-	(5,925)	(6,995)
Grants       5       6,000       -       -       6,000       17,008         Governance Costs:       6       -       -       6,000       17,008         Professional Fees       -       -       -       6,000       17,008         Professional Fees       -       -       -       -       -       -         Accountancy, Legal &       4,208       -       -       4,208       4,404         independent Examiners Fees       711       -       -       4,208       4,404         Other Expenses.       711       -       -       4,208       4,404         Independent Examiners Fees       711       -       -       711       1,682         Total Resources Expended       10,919       -       -       10,919       23,094         NET INCOMING       4,994       -       -       4,994       16,099         BEFORE TRANSFERS       -       -       -       -       -         Transfers between funds       -       -       -       -       -       -         Gain on sales of fixed assets       (625)       -       -       (625)       (10,106)         Unrealised gains on revaluation of fixed a	<b>RESOURCES EXPENDED:</b>						
Professional FeesAccountancy, Legal & independent Examiners Fees4,208-4,2084,404Other Expenses.7114,2084,404Other Expenses.7117111,682Total Resources Expended10,91910,91923,094NET INCOMING /(OUTGOING) RESOURCES4,9944,994Iter Transfers between funds4,9944,99416,099-OTHER RECOGNISED GAINS AND LOSSES(625)(625)(10,106)Unrealised gains/ (losses) on investment assetsUnrealised gains on revaluation of fixed assetsMOVEMENT IN FUNDS4,3694,369(28,154)Total Funds brought Forward(603,774)(603,774)(575,620)		5	6,000	-	-	6,000	17,008
Accountancy, Legal & independent Examiners Fees Other Expenses. $4,208$ $  4,208$ $4,404$ Other Expenses. $711$ $  711$ $1,682$ Total Resources Expended $10,919$ $  10,919$ $23,094$ NET INCOMING /(OUTGOING) RESOURCES $4,994$ $  4,994$ $16,099$ BEFORE TRANSFERS Transfers between funds $    -$ OTHER RECOGNISED GAINS AND LOSSES Gain on sales of fixed assets $(625)$ $  (625)$ $(10,106)$ Unrealised gains/ (losses) on investment assets $    -$ Unrealised gains on revaluation of fixed assets $    (34,147)$ NET MOVEMENT IN FUNDS Total Funds brought Forward $4,369$ $  4,369$ $(28,154)$ $(503,774)$ $ (603,774)$ $(575,620)$		6					
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/(OUTGOING) RESOURCES       4,994       -       -       4,994       16,099         BEFORE TRANSFERS       -       -       -       -       -         Transfers between funds       -       -       -       -       -         4,994       -       -       4,994       16,099         OTHER RECOGNISED       4,994       -       -       4,994       16,099         OTHER RECOGNISED       4,994       -       -       4,994       16,099         OTHER RECOGNISED       625)       -       -       4,994       16,099         OTHER RECOGNISED       625)       -       -       4,994       16,099         OTHER RECOGNISES       625)       -       -       4,994       16,099         OTHER RECOGNISES       625)       -       -       (10,106)       10,106)         Unrealised gains (losses) on       -       -       -       -       -         Unrealised gains on revaluation       -       -       -       -       -         Of fixed assets       -       -       -       -       (34,147)         NET MOVEMENT IN FUNDS       4,369       -       -       4,369       (28,154)	<b>Total Resources Expended</b>	•	10,919	-	-	10,919	23,094
4,994       -       -       4,994       16,099         OTHER RECOGNISED       GAINS AND LOSSES       (625)       -       -       (625)         Gain on sales of fixed assets       (625)       -       -       (625)       (10,106)         Unrealised gains/ (losses) on       -       -       -       -       -         Unrealised gains on revaluation       -       -       -       -       -         Of fixed assets       -       -       -       -       -       -         NET MOVEMENT IN FUNDS       4,369       -       -       4,369       (28,154)         Total Funds brought Forward       (603,774)       -       -       (603,774)       (575,620)	/(OUTGOING) RESOURCES BEFORE TRANSFERS		4,994	-	-	4,994	16,099
OTHER RECOGNISED GAINS AND LOSSES(625)(625)Gain on sales of fixed assets(625)(625)Unrealised gains/ (losses) on investment assetsUnrealised gains on revaluation of fixed assetsNET MOVEMENT IN FUNDS4,3694,369(28,154)Total Funds brought Forward(603,774)(603,774)(575,620)	Transfers between funds		-	-	-	-	-
GAINS AND LOSSES Gain on sales of fixed assets(625)(625)(10,106)Unrealised gains/ (losses) on investment assetsUnrealised gains on revaluation of fixed assetsNET MOVEMENT IN FUNDS4,3694,369(603,774)(603,774)(575,620)	OTHER RECOCNICED		4,994	-	-	4,994	16,099
investment assetsUnrealised gains on revaluation of fixed assetsNET MOVEMENT IN FUNDS4,3694,369(34,147)Net Movement(603,774)(603,774)(575,620)	GAINS AND LOSSES Gain on sales of fixed assets		(625)	-	-	(625)	(10,106)
NET MOVEMENT IN FUNDS         4,369         -         -         4,369         (28,154)           Total Funds brought Forward         (603,774)         -         -         (603,774)         (575,620)	investment assets Unrealised gains on revaluation		-	-	-	-	-
Total Funds brought Forward         (603,774)         -         -         (603,774)         (575,620)	of fixed assets		-	-	-	-	(34,147)
			,	-	-	,	
Total Funds Carried Forward         (599,405)         -         -         (599,405)         (603,774)	-			-	-		
	<b>Total Funds Carried Forward</b>	-	(599,405)	-	-	(599,405)	(603,774)

## NEATH PORT TALBOT WELSH CHURCH ACTS TRUST FUND

BALANCE SHEET AS AT 31<sup>st</sup> MARCH 2014

	Note	31 Mar	ch 2014	31 March 2013	
	Note	£	£	£	£
Fixed Assets					
Tangible Assets	7		95,234		108,834
Investments	8		-	-	-
Total Fixed Assets			95,234		108,834
Current Assets					
Debtors	9	6,306		7,267	
Short Term Investments	8	503,272		489,202	
Cash at bank		-		-	
<b>Total Current Assets</b>			509,578		496,469
Liabilities					
Creditors: Amounts falling due	10	(5.407)		(1.500)	
within 1 year		(5,407)	(5.407)	(1,529)	(1, 500)
<b>Total Current Liabilities</b>			(5,407)		(1,529)
<b>Total Net Current Assets</b>			599,405		494,940
Total Assets Less Current Liabilities			599,405	-	603,774
Creditors: Amounts falling due after 1 year			-		-
NET ASSETS	11		599,405	-	603,774
<b>Represented By Funds of the</b> <b>Charity</b> Unrestricted Income Funds					
Fund Balance	12	530,855		530,230	
Income Accumulation Account		68,550		73,544	
TOTAL CHARITY FUNDS			599,405		603,774
		-		-	

#### NEATH PORT TALBOT WELSH CHURCH ACTS TRUST FUND

#### NOTES TO THE FINANCIAL ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2014

#### **1.** Accounting Policies

#### General

The accounts have been prepared in accordance with:

- a) The Statement of Recommended Practice "Accounting and Reporting by Charities" and with due regard to general accounting policies and procedures (SORP 2005).
- **b**) The Charities Act 2011 and other legislative requirements.
- c) The historic cost basis of accounting except for investments and fixed assets which have been included at market value.
- d) Accounting Standards.

#### **Basis of Accounting**

The accounts have been prepared using the accruals basis. There was no change in this basis. Grants are recognised on a cash basis, i.e. when payments of grants to external organisations are made, rather than when they are approved.

Funds are unrestricted funds which are available for use at the discretion of the Trustee in furtherance of the general objectives.

#### 2. Investment Income – Long Term Investments

There were no investments in Treasury Stocks during 2013/14.

#### **3.** Investment Income – Short Term Investments

The Welsh Church Acts Fund has short term cash deposits with Neath Port Talbot County Borough Council. These investments operate on an instant access basis, and interest is calculated based on average interest rate earned. The average interest rate for 2013/14 was 1.02% (1.29% in 2012/13).

Details of short term deposits are provided at Note 8.

#### 4. Other income

The Welsh Church Acts Fund receives rental income from various properties, land and wayleaves. Further details of the properties are attached at **page 18**.

#### 5. Grants

Grant payments made in 2013/14 totalled £6,000. Details of these payments are provided at **page 19** 

#### 6. Governance cost

No professional fees were paid in 2013/14 due to there being no investments in Stocks or bonds or asset sales.

Independent examiners fee for reporting on the accounts was £1,668, £1584 relating to the accrual for 2013-14 fees with the remaining £84 charge relating to an underestimate for the 12-13 fee (2012/13 £1,583.62).

Payments of £2,040 (£2,020 in 2012/13) and £500 (both years) have been paid to Neath Port Talbot Council re Finance and Legal work respectively.

#### 7. Fixed Assets

There was a sale of residential land (Llantwit Road, Neath) in 2013-14. The capital receipt  $\pounds 14,225$  realised a net profit of  $\pounds 625$ .

#### 8. Investments

	Treasury	Short-Term
	Stock	Deposits
_	£	£
Market Value at 31 <sup>st</sup> March 2013	-	489,202
Additions / Investments	-	14,070
Disposals / Withdrawals	-	-
Net Investment gains/ (losses)	-	-
Market Value at 31 <sup>st</sup> March 2014	-	503,272

#### 9. Debtors and Prepayments

	2013/14	2012/13
	£	£
Accrued Income		
Investment Income	5,133	6,312
Estate Rental	1,173	955
Total Falling Due within one year	6,306	7,267

#### **10.** Creditors

	2013/14	2012/13
	£	£
Independent Examination fees	(1,584)	(1,500)
Estate rental prepayments	(173)	(29)
Receipts in advance	(3,650)	-
Total Falling Due within one year	(5,407)	(1,529)

It should be noted that the receipt in advance relates to a deposit received in relation to the sale of a proportion of land at Michaelston Super Ely. The sale was not completed until May 2014 (Post Balance Sheet) and will therefore be reflected fully in the 2014/15 accounts.

# 11. Analysis of net assets by fund – unrestricted and restricted income fund

	2013/14			
	Unrestricted	Restricted	Total	
	Funds	Funds	Funds	
	£	£	£	
Fixed Assets	95,234	-	95,234	
Current Assets	509,578	-	509,578	
Current Liabilities	(5,407)	-	(5,407)	
Total	599,405	-	599,405	

#### 12. Analysis of funds – Investment and unrestricted income funds

	Balance 31/03/13	Receipts	Utilised/ Released	Transfers	Gains / Losses	Balance 31/03/14
	£	£	£	£	£	£
Income	73,544	5,925	(10,919)	-	-	68,550
Fund Balance	530,230	-	-	-	625	530,855
Total	603,774	5,925	(10,919)	-	625	599,405

#### **13.** Commitments and contingencies

The Fund has made commitments to external organisations for grants already approved and pending payment, which is not quantified within the accounts, because the conditions of the grant mean that not all approved grants are paid out.

Approved grants still unpaid at 31 March 2014, totalled £39,300, at maximum contribution. The income accumulation fund balance at 31 March 2014 stood at £68,550 and is able to meet this commitment.

Whilst the approved grants still unpaid as at 31/3/14 total £39,300, it is most unlikely that grants approved pre 2009/10 (now over 4 years old) will ever be paid. These total £37,300. A prudent estimate of outstanding commitments would therefore be closer to £2,000.

The fund is not committed to any expenditure other than approved grants pending payment.

There were no contingent gains or losses that require inclusion in the accounts.

#### 14. Related Party Transactions

There were no related party transactions in the year, other than the £2,520 fee (2012/13 - £2,520) paid to Neath Port Talbot County Borough Council disclosed at **note 6.** 

#### NEATH PORT TALBOT WELSH CHURCH ACTS TRUST FUND INVESTMENTS 2013/14

	Quantity (Capital)	Opening Balance / Market Value 01/04/2013	Closing Balance Market Value 31/03/2014	Total Interest 2013/14
	£	£	£	£
NPT Loans Fund	-	489,202.32	503,272.14	5,133.21
Totals	-	489,202.32	503,272.14	5,133.21

#### NEATH PORT TALBOT WELSH CHURCH ACTS TRUST FUND TANGIBLE FIXED ASSETS, AGRICULTURAL LAND AND BUILDINGS AND FREEHOLD REVERSIONS

Estate	Details	Address	Fixed Asset Value 31-03-13	Sales	Fixed Asset value 31-03-14
Vale of	f Neath:				
	Residential Neath	78 Llantwit Road	13,600	(13,600)	0
	Residential Neath	80 Llantwit Road, Neath	17,000		17,000
	Agricultural Neath	1 Brynawel Road, Cimla	0		0
	Agricultural Land	Llantwit Road Neath opp St Illtyds	3,250		3,250
		Church Llantwit Road Neath Opp St Illtyds Church			
	Agricultural Land	Glebe under canal	100		100
	Land Cadoxton Neath	5.4 Acres at Cwmbach Road	9,250		9,250
	Land Cadoxton Neath	3.74 Acres North of Cwmbach Road	3,750		3,750
	Land Cadoxton Neath	0.4 Acres South of Cwmbach Road	500		500
	Misc. Interest Cadoxton Neath	Garage Site, Cwmbach Road	1,500		1,500
	Misc. Interest Cadoxton Neath	Garage Site, Glebeland Street	1,500		1,500
	Land Cadoxton Neath	Land and stream adjoining 25 Church Road	1		1
	Total Vale of Neath		50,451	(13,600)	36,851
Vale of	f Glamorgan - Agricultura	1:			
	Michaelston Super Ely with St Brides	St-y-Nyll (0018)	30,000		30,000
	Peterson-Super-Ely	Gwern y Gae Uchaf Farm	11,500		11,500
	Peterson-Super-Ely	Backway Farm	16,000		16,000
	Total Vale of Glamorgan	Agricultural	57,500	0	57,500
Vale of	f Glamorgan – Wayleaves:				
	St Brides Super Ely	0018 & 7200 electricity wayleave	160		160
	1 5	0018 & 7200 electricity wayleave	16		16
		0018 & 7200 electricity wayleave	350		350
		0018 & 7200 electricity wayleave	335		335
		0018 & 7200 electricity wayleave	16		16
		0018 & 7200 electricity wayleave	1		1
	Total Val f Cl	0018 & 7200 electricity wayleave	5	A	5
	Total Vale of Glamorgan		883	0	883
	TOTAL FIXED ASSETS	•	108,834	(13,600)	95,234

Appendix A

#### NEATH PORT TALBOT WELSH CHURCH ACTS TRUST FUND

#### GRANTS PAID 2013/14

Year of Approva		Payments 2013/14		
		£		
2011-12	St Annes Church,	2,000		
2007-08	Godre'G Rhos Chapel	4,000		
	TOTALS	6,000		